

SHORT SALE DOCUMENTATION CHECKLIST

To ensure smooth and efficient handling of your short sale, please use this checklist to provide us with the documents needed. Kindly submit these documents all at once.

- A copy of the most recent mortgage statement (for each loan).
- Copies of paystubs for the last three months for all borrowers on each mortgage.
- Copies of checking account statements (all pages) for the last two months.
- Copies of tax returns for the last two filed tax years.
- Hardship letter (roughly 1 page) explaining why you are no longer able to abide by the terms of the original loan.

CONTACT INFORMATION

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